



AGENDA
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, November 22, 2005
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD OF DIRECTORS**
Chair John Britton; Vice Chair David Davis; Secretary Brian Fahnestock; Director Logan Green, Director Dick Weinberg
- 3. REPORT REGARDING POSTING OF AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to waive the reading of and approve the draft minutes for the meeting of November 8, 2005.
- 5. CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to review the cash report from November 1, 2005 through November 14, 2005.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
- 7. RETIREE HEALTH INSURANCE (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to authorize proposed renewal of retiree health insurance.
- 8. ISLA VISTA SHELTER (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will review the request by Isla Vista's Redevelopment Agency.

9. AMTRAK/MTD TRANSFER PASS PROGRAM (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to authorize the General Manager to enter into an agreement with the California Department of Transportation (Caltrans) between Amtrak and MTD.

10. MEASURE D

The Board will discuss Measure D process of Expenditure Plan.

11. GENERAL MANAGER REPORT

- a) UCSB- Staff & Faculty pass program
- b) Brooks School of Photography pass program
- c) EV pre-bid
- d) Segways
- e) Holiday schedule-handout
- f) Marketing- MyRide & Trip Planning
- g) Ventura Chamber: Transportation: Forging Partnerships to Enhance Mobility
- h) Clean Air Express
- i) Other

12. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

13. RECESS TO CLOSED SESSION-CLAIMS REVIEW (MARYLINA MOBLEY VS. MTD) (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code §54956.9, conference with legal counsel (Anticipated Litigation) to discuss significant exposure of litigation between: Marylina Mobley vs. MTD

14. RECESS TO CLOSED SESSION-CALLE REAL (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

CEREMONIAL ITEM (TIME CERTAIN- 10:30 AM)

15. PASSENGER RECOGNITION

The Board will present passenger, David Kremer with his first Mobility Pass in recognition of his efforts in facilitating the creation of this new pass.

16. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES
of the
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, November 8, 2005
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

DIRECTORS PRESENT:

John Britton, Chair, David Davis, Vice Chair, Brian Fahnestock, Secretary, Logan Green, Director, Dick Weinberg, Director

MTD EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Jerry Estrada, Assistant General Manager/Controller, Tiara Lakey, Executive Assistant to the Board and the General Manager, Steve Maas, Manager of Strategic Planning and Compliance, Sarah Herbold, Marketing Coordinator, Gabriel Garcia, HR & Risk Manager, Steve Hahn, Materials Manager

OTHERS PRESENT:

Ben Romo, Santa Barbara County Education Office (SBCEO) Community Education & Special Projects Director, Ernie Rodriguez, SBCEO HE/LP Program Director, Dan Secord, City of Santa Barbara Councilmember

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

All members were present.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website and mailed to the media of general circulation on November 4, 2005.

4. APPROVAL OF PRIOR MINUTES

Vice Chair Davis moved to waive the reading of and approve the minutes for the meeting of October 25, 2005. Director Green seconded the motion. Chair Britton abstained, because he was not present at that meeting. The motion passed.

5. CASH REPORTS

Director Fahnestock moved to approve the cash report for October 18, 2005, through October 31, 2005. Director Weinberg seconded the motion. The motion passed unanimously.

At this time there was a discussion regarding MTD's current process of leasing tires for its fleet. Jerry Estrada, Assistant General Manager/Controller, reported that he is currently preparing information regarding purchasing tires vs. leasing tires and plans to present this information to the Finance Committee. Any recommendations would be presented to the entire Board.

Director Fahnestock requested that staff provide the Board with information regarding MTD's new planning software, Trapeze at a future meeting. He requested that this report include a total of all costs associated with implementing the new software and an update on its current performance. The General Manager stated that staff would prepare this report and also provide the Board with an update on Maximus, which is the new maintenance software.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment.

7. SANTA BARBARA COUNTY EDUCATION OFFICE (SBCEO)

Ben Romo, SBCEO's Community Education & Special Projects Director presented the Board with information and a PowerPoint presentation regarding the SBCEO's Homeless Education/Liasion Project (HE/LP). The HE/LP program assists children of local homeless families, by ensuring that their educational needs are met. This presentation included a proposal for MTD's participation in a pilot program that would provide HE/LP's students and in some cases their parents or guardians with a reduced or subsidised fare to and from their schools. Mr. Romo added that Ernie Rodriguez, who is the Program Director would oversee the distribution and tracking of any passes and tokens. The Board discussed MTD's fare policies, potential conflicts and the possibilities of partnering with nonprofit agencies to assist organizations as these requests are made. Chair Britton thanked Mr. Romo for his presentation and stated that although he does not believe that MTD is able to provide HE/LP with the assistance needed, the Board and staff would be happy to assist in the process of seeking support for this program. Vice Chair Davis made a motion for staff to review the legal and fiscal realities associated with assisting local non-profit agencies. Director Weinberg seconded the motion. The motion passed unanimously.

Vice Chair Davis also provided Mr. Romo with information regarding Community Development Block Grant (CDBG) Funds, which assists programs such as this one.

At this time, Vice Chair Davis recused himself, due to a potential conflict of interest with item #8.

8. DOWNTOWN TRANSIT VILLAGE

The General Manager reported that the Leider Group no longer plans to participate in the Downtown Transit Village Planning Strategy and Feasibility Analysis. Due to this, MTD's and the City of Santa Barbara's share of the study have increased from the August 16, 2005, approved amount of \$16,500 to \$20,900. Director Fahnestock moved to authorize funding, up to \$20,900 for MTD's share for a Downtown Transit Village Planning Strategy and Feasibility Analysis. Director Weinberg seconded the motion. The motion passed.

At this time, Vice Chair Davis returned to the meeting.

9. CALIFORNIA AIR RESOURCES BOARD (CARB) REGULATIONS (DIESEL & COMPRESSED NATURAL GAS (CNG))

Steve Hahn, Materials Manager presented the Board with information regarding MTD's compliance with CARB regulations. This included a PowerPoint presentation and a review of

CARB's amendment to allow transit fleets on the diesel path to resume purchasing diesel urban buses and diesel hybrid-electric buses in the years 2007-2009 and the compliance rules (NOx after treatment devices, Diesel Particulate Filters) associated with this amendment. A comparison of CNG vs. Diesel was also reviewed. The Board thanked Mr. Hahn, for a very informative presentation.

10. QUARTERLY FINANCIAL RESULTS

Mr. Estrada reviewed MTD's quarterly financials for the period ending September 30, 2005, with the Board. During the ridership review portion, Vice Chair Davis requested information regarding any regional ridership totals that staff has collected. It was decided that the Quarterly Financial Report and the Quarterly Staff Report would be combined into one document in the future.

At this time Chair Britton noted that November 11th would mark the two-year anniversary of Sherrie Fisher's transition from Manager of Operations/Assistant General Manager to the role of Acting General Manager. This was followed by her acceptance of the position of General Manager in July 2004. Chair Britton added the Board had made a wise decision in their choice of Ms. Fisher.

11. QUARTERLY STAFF REPORTS

The Board briefly reviewed quarterly staff reports for the period of July 1, 2005, through September 30, 2005.

12. GENERAL MANAGER REPORT

The General Manager shared pictures that were taken at the Alan Witcher Memorial BBQ. She added that it had been amazing day with over 300 attendees honoring and celebrating Alan's life.

Copies of communication cards, which will be used by MTD's drivers, were provided to the Board. These cards contain frequently used phrases that are associated with traveling on MTD's buses. The phrases have been translated from English to Spanish and will allow drivers to better communicate with all of their passengers.

Sarah Herbold, Marketing Coordinator updated the Board on the continued marketing outreach that she had conducted in Carpinteria and at SBCC during the past week. She added that both had been very successful.

The General Manager reported that MTD has received a copy of a letter from the County of Santa Barbara, which states that "no further testing" is required of the soil at Calle Real. However, this remediation project will not be complete until MTD receives a "no further action" letter from the County of Santa Barbara.

Vice Chair Davis reported that he had recently attended a meeting of Santa Barbara's Architectural Board of Review. At this meeting 101 in Motion had presented design aspects for 101 Operational Improvements.

It was reported that staff continues to work on the matter of an expenditure plan for Measure D.

The General Manager updated the Board on the possibilities of submitting a proposal to oversee the Clean Air Express service.

The General Manager reported on her recent attendance of the California Transit Association's (CTA) annual conference in San Jose. She noted that next year's conference would be held in Long Beach.

Tiara Lakey, Executive Assistant to the Board and the General Manager attended California Special Districts Board Secretary Training on October 27th & 28. Ms. Lakey will provide the Board with information that she learned during this training at an upcoming Board meeting.

13. OTHER BUSINESS AND COMMITTEE REPORTS

Vice Chair Davis requested that a meeting take place to discuss Calle Real property, now that the remediation project is nearing completion. He also reported that he might have an upcoming conflict of interest with items pertaining to the Transit Village. For this reason, a replacement member for the Facilities Committee would be needed when discussing the Transit Village. In closing he announced that he has applied to join the City of Santa Barbara's newly created General Plan Outreach Committee (GPOC) and represent MTD.

14. RECESS TO CLOSED SESSION- WORKERS' COMPENSATION CLAIM- WENDY MURDOCH

The Board met in closed session pursuant to Government Code §54956.95(b) to consider settlement of a Workers' Compensation claim:

Wendy Murdoch vs. MTD

Upon returning to open session, the Board announced that it had authorized staff to continue negotiations

15. RECESS TO CLOSED SESSION-SICK LEAVE ACCRUAL-RICK BOTT

The Board met in closed session regarding, Conference with Labor Negotiators pursuant to Government Code Section 54957.6:SBMTD designated representatives: Sherrie Fisher and Jerry Estrada, regarding compensation paid in the form of fringe benefits for represented employee: Rick Bott, Driver.

The Board authorized staff to resolve the sick leave issue, on behalf of Mr. Bott.

16. ADJOURNMENT

The meeting adjourned at 10:34 AM.

**Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of November 22, 2005
For the Period 11/01/2005 through 11/14/2005**

MONEY MARKET

Beginning Balance 11/01/2005 **\$3,707,584.78**

Accounts Receivable	449,140.69	
Passenger Fares	146,330.72	
Interest Income Aug-Sept	3,270.61	
Miscellaneous	1,041.96	
Advertising & Prepaid	800.00	
Total Deposits		600,583.98

Bank Fee - Oct 05	(4,844.32)	
ACH Pensions Transfer	(22,180.15)	
WC Trf - Oct 05	(36,029.54)	
ACH Tax Deposit	(98,599.57)	
Operations Transfer	(205,333.17)	
Payroll Transfer	(223,168.37)	
Total Disbursements		(590,155.12)

Ending Balance **\$3,718,013.64**

Total Cash and Investments as of 11/14/2005: **\$3,718,013.64**

COMPOSITION OF CASH BALANCE

Working Capital	2,495,740.10	
WC / Liability Reserves	1,222,273.54	
Total Cash Balance		\$3,718,013.64

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts

Date	Company	Description	Amount
11/1/2005	KSBY 6	Advertising on Buses	300.00
11/2/2005	SB County Schools	Passes/Token Sales	300.00
11/3/2005	Borrayo, Manuel & Ruth	Health Insurance - Retiree	270.80
11/3/2005	Crow, Louise	Health Insurance - Retiree Cobra	219.71
11/4/2005	City of SB - Passes/Tokens	Passes/Token Sales	4,562.50
11/7/2005	Brannan, Ralph and Pamela	Health Insurance - Retiree	456.72
11/7/2005	Spectrum Health Clubs, Inc.	Advertising on Buses	2,200.00
11/7/2005	Spectrum Health Clubs, Inc.	Advertising on Buses	2,000.00
11/7/2005	Spectrum Health Clubs, Inc.	Advertising on Buses	2,000.00
11/8/2005	Calles, Gilbert & Leandra	Health Insurance - Retiree	438.72
11/8/2005	City of SB - Commuter Lot	Commuter Lot Shuttle - October 2005	14,551.81
11/8/2005	City of SB - Commuter Lot	Commuter Lot Shuttle - July 2005	14,551.81
11/8/2005	City of SB - Commuter Lot	Commuter Lot Shuttle - Sept 2005	14,551.81
11/8/2005	City of SB - Commuter Lot	Commuter Lot Shuttle - August 2005	14,551.81
11/8/2005	City of SB - Crosstown	Local Operating Assistance - QE Sept 05	81,291.25
11/8/2005	City of SB - Downtown WF/Wharf	Dwntwn. Wtrfrnt. Shuttle - October 2005	77,078.40
11/8/2005	City of SB - Downtown WF/Wharf	Dwntwn. Wtrfrnt. Shuttle - August 2005	70,362.19
11/8/2005	City of SB - Downtown WF/Wharf	Dwntwn. Wtrfrnt. Shuttle - July 2005	74,178.94
11/8/2005	City of SB - Downtown WF/Wharf	Dwntwn. Wtrfrnt. Shuttle - Sept 2005	71,373.19
11/8/2005	City of SB - Downtown WF/Wharf	Dwntwn. Wtrfrnt. Shuttle	0.04
11/8/2005	City of SB - Downtown WF/Wharf	Dwntwn. Wtrfrnt. Shuttle	-0.04
11/8/2005	Cumulus Broadcasting Santa Barbara	Advertising on Buses	800.00
11/8/2005	Fountain, Melvin and Elizabeth	Health Insurance - Retiree	245.80
11/9/2005	Grisham, Jill	Health Insurance - Cobra	456.72
11/9/2005	Rubino, John & Eileen	Health Insurance - Retiree	270.80
11/9/2005	SB County Schools	Passes/Token Sales	225.00
11/14/2005	Crow, Louise	Health Insurance - Retiree Cobra	219.71
11/14/2005	New Sun Nutrition	Advertising on Buses	1,683.00
Total Accounts Receivable Paid During Period			\$449,140.69

Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
81978	10/7/2005	EL-COM	BUS PARTS	61.48	V
82179	11/7/2005	ADAMS MOBILE HOME SERVICE	B&G REPAIRS & SUPPLIES	99.18	
82180	11/7/2005	ADVANCED CABLE SYSTEMS CORP.	CABLE REMOVAL&INSTALLATION	322.15	
82181	11/7/2005	AT&T	TELEPHONES	2,243.03	
82182	11/7/2005	APTA	ADVERTISING	400.00	
82183	11/7/2005	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	265.00	
82184	11/7/2005	BATTERY SYSTEMS OF OXNARD	SHOP SUPPLIES	128.65	
82185	11/7/2005	BNS ELECTRONICS INC	GIB. SITE RENTAL	200.00	
82186	11/7/2005	BOMAR SECURITY &	SECURITY SERVICES	2,955.70	
82187	11/7/2005	BOWMAN DISTRIBUTION	SHOP SUPPLIES	293.19	
82188	11/7/2005	BOUNTIFUL BUFFET CATERING	EMPLOYEE XMAS PARTY	3,123.15	
82189	11/7/2005	BRIAN NOON, INC.	B&G REPAIRS & SUPPLIES	195.00	
82190	11/7/2005	BUENA TOOLS, INC.	B&G/SHOP SUPPLIES	32.15	
82191	11/7/2005	CALIFORNIA ELECTRIC SUPPLY,	B&G REPAIRS & SUPPLIES	97.02	
82192	11/7/2005	CAL-STATE RENT A FENCE	FENCE RENTAL	175.53	
82194	11/7/2005	CAR PARTS OF SANTA BARBARA	BUS PARTS & SUPPLIES	1,102.24	
82195	11/7/2005	CHANNEL CITY ENGINEERING	BUS/SV REPAIRS	170.00	
82196	11/7/2005	CLAYTON FORD	SERVICE VEHICLE PARTS	22.34	
82197	11/7/2005	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	198.13	
82198	11/7/2005	CINTAS	FIRST AID SUPPLIES	389.16	
82199	11/7/2005	COAST TRUCK PARTS, INC.	BUS PARTS	879.69	
82200	11/7/2005	COX COMMUNICATIONS	INTERNET & CABLE TV	225.80	
82201	11/7/2005	CUMMINS CAL PACIFIC LLC	BUS PARTS	152.96	
82202	11/7/2005	COVERALL OF MID-STATE CALIF.	JANITORIAL SUPPLIES/SERVICE	310.61	
82203	11/7/2005	DOCUPRODUCTS CORPORATION	COPIER SUPPLIES	364.88	
82204	11/7/2005	DONS INDUSTRIAL	BUS PARTS	371.33	
82205	11/7/2005	EBUS, INC.	BUS PARTS	879.49	
82206	11/7/2005	FRANK THOMPSON 2000	CALLE REAL PROPERTY	1,725.00	
82207	11/7/2005	GASBOY	SHOP SOFTWARE	506.68	
82208	11/7/2005	GE GROUP LIFE ASSURANCE	LIFE INSURANCE	949.56	
82209	11/7/2005	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	507.59	
82210	11/7/2005	GILLIG CORPORATION	BUS PARTS	3,982.70	
82211	11/7/2005	GOLETA WATER DISTRICT	UTILITIES	41.81	
82212	11/7/2005	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	22,514.73	
82213	11/7/2005	GOLETA VALLEY VOICE	ADVERTISING	750.00	
82214	11/7/2005	GRAINGER, INC.	SAFETY/SHOP SUPPLIES	182.28	
82215	11/7/2005	GRISHAM, JILL	SEMINAR FEE	60.00	

Check	Date	Company	Description	Amount	Voids
82216	11/7/2005	HAYNES SALES	B&G REPAIRS & SUPPLIES	866.35	
82217	11/7/2005	H. G. PETERSEN FAMILY	PARKING FOR VALLEY BUSES	100.00	
82218	11/7/2005	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	419.20	
82219	11/7/2005	HUMANA INC.	STAFF DENTAL INSURANCE	2,899.85	
82220	11/7/2005	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	135.75	
82221	11/7/2005	INTERLAND, INC.	WEBSITE HOST	50.00	
82222	11/7/2005	INDOFF, INC.	OFFICE SUPPLIES	321.55	
82223	11/7/2005	JOSEPH R. SMITH & ASSOCIATES	OFFICE SUPPLIES	145.90	
82224	11/7/2005	J n L GLASS INC.	REPLACE BUS WINDOWS	195.00	
82225	11/7/2005	JOY EQUIPMENT PROTECTION,	SERVICING FIRE EXTINGUISHERS	85.60	
82226	11/7/2005	KIMBALL MIDWEST	SHOP SUPPLIES	113.31	
82227	11/7/2005	LARA'S AUTO REPAIR	TURN BRAKE DRUMS	200.00	
82228	11/7/2005	MC CORMIX CORP. (OIL)	LUBRICANTS	57.24	
82229	11/7/2005	MCMASTER-CARR SUPPLY CO.	BUS PARTS	45.52	
82230	11/7/2005	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	356.84	
82231	11/7/2005	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	186.78	
82232	11/7/2005	MUZICRAFT	TC CONTRACT MAINTENANCE	38.00	
82233	11/7/2005	NATIONAL INTERSTATE INS. CO.	LIABILITY INSURANCE	14,887.42	
82234	11/7/2005	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,369.90	
82235	11/7/2005	PASO ROBLES TRUCK CENTER	BUS PARTS	124.76	
82236	11/7/2005	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	85.24	
82237	11/7/2005	PETTY CASH- JOHNS, GARY	MISC. PURCHASES	268.81	
82238	11/7/2005	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	28,003.91	
82239	11/7/2005	PIP PRINTING	PRINTING SERVICES	167.32	
82240	11/7/2005	PITNEY BOWES	POSTAGE METER QTRLY CHARGES	210.00	
82241	11/7/2005	BANC OF AMERICA	COPIER LEASE	802.46	
82242	11/7/2005	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	23.63	
82243	11/7/2005	PRIAC	PENSION ADMIN QTRLY FEE	1,400.00	
82244	11/7/2005	ROCKHURST UNIVERSITY	SEMINAR FEE	295.00	
82245	11/7/2005	SANDOVAL, ABIR	MISC. SERVICES	35.00	
82246	11/7/2005	S B INDUSTRIAL MEDICAL GROUP	MEDICAL EXAMS	515.00	
82247	11/7/2005	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	713.18	
82248	11/7/2005	SM TIRE, CORP.	BUS TIRE MOUNTING	370.00	
82249	11/7/2005	SO. CAL. EDISON CO.	UTILITIES	6,551.40	
82250	11/7/2005	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	41.29	
82251	11/7/2005	SB CITY OF-REFUSE/WATER	UTILITIES	1,304.73	
82252	11/7/2005	SB CHRYSLER PLYMOUTH JEEP	SERVICE VEHICLE PARTS/REPAIRS	251.37	
82253	11/7/2005	TREAS.TAX COLLECTOR, BERNICE	PROPERTY TAXES - FIXED CHARGES	228.52	
82254	11/7/2005	TRANSIT CARE TOURS	BUS PARTS	797.09	
82255	11/7/2005	UNISOURCE MAINT SUPPLY	BUS CLEANING & SHOP SUPPLIES	588.43	

Check	Date	Company	Description	Amount	Voids
82256	11/7/2005	VALLEY POWER SYSTEMS, INC.	BUS PARTS	3,347.60	
82257	11/7/2005	VALLEY POWER SYSTEMS, INC.	BUS PARTS	271.75	
82258	11/7/2005	VENTURA COUNTY STAR	EMPLOYMENT ADS	521.00	
82259	11/7/2005	WESTERN RUBBER AND SUPPLY	BUS PARTS	230.63	
82260	11/7/2005	WILSON PRINTING INC.	LAMINATING SERVICES	1,213.01	
82261	11/7/2005	WORKER'S COMPENSATION	PROFFESIONAL SERVICES	8,250.00	
82262	11/11/2005	ALLIED WASTE SERVICES #910	CONTAINER-DISPOSAL FEE	34.00	
82263	11/11/2005	AT&T	TELEPHONES	32.89	
82264	11/11/2005	ACE PARTS CORPORATION	BUS PARTS	47.12	
82265	11/11/2005	CONTRA COSTA	PR RELATED	435.00	
82266	11/11/2005	DEPARTMENT OF CHILD SUPPORT	PR RELATED	507.23	
82267	11/11/2005	DEAILE, MARY	PR RELATED	106.15	
82268	11/11/2005	DISTRICT ATTORNEY-S.B.	PR RELATED	1,349.78	
82269	11/11/2005	EL-COM	BUS PARTS	61.48	
82270	11/11/2005	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	
82271	11/11/2005	HOLLEY ENTERPRISES	BUS PARTS	731.45	
82272	11/11/2005	UNITED STATES TREASURY - IRS	PR RELATED	225.00	
82273	11/11/2005	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,587.98	
82274	11/11/2005	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	
82275	11/11/2005	OTTIERI, ANN BRADY	PR RELATED	576.92	
82276	11/11/2005	SANTA BARBARA BANK & TRUST	PR DEDUCTION	84.67	
82277	11/11/2005	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,898.00	
82278	11/11/2005	SO. CAL. EDISON CO.	UTILITIES	1,358.32	
82279	11/11/2005	TEAMSTERS PENSION TRUST	UNION PENSION	62,127.87	
82280	11/11/2005	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	7,587.33	
82281	11/11/2005	VENTURA COUNTY DCSS	PR RELATED	108.46	
82282	11/11/2005	ROCHA, SUZANNE	PR RELATED	406.08	
				205,394.65	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	61.48
				Grand Total:	\$205,333.17

BOARD OF DIRECTORS REPORT

AGENDA DATE: November 22, 2005

AGENDA ITEM #: 7

DEPARTMENT: Human Resources

TYPE: Action

PREPARED BY: Gabriel Garcia

Signature

REVIEWED BY: Sherrie Fisher

GM Signature

SUBJECT: Renewal of MTD retiree group medical plan with PacifiCare

DISCUSSION:

Staff recommends renewal of MTD group medical retiree plan with PacifiCare at a decreased premium. There is a 19% reduction in the monthly premium quote received this year.

PacifiCare retiree group benefit comparison

There are eight benefit areas in which the group retirement plan is superior to the individual coverage obtainable through Secure Horizons. The most financially significant of these is the unlimited prescription benefit. National awareness is currently focused in the area of prescription benefits due to the implementation of Medicare Part D prescription care for seniors. This coverage offered by PacifiCare under the Secure Horizons plan offers better prescription coverage than Medicare Part D, thus MTD's retirees will be enrolled in a "creditable" prescription plan under Part D Medicare rules.

Enrollment

Both Staff and Union retirees and their eligible dependents 65 years or older are eligible to join this group plan.

BUDGET/FINANCIAL INFORMATION:

Item	Current rate	New rate effective 01/01/06
Secure Horizon Retiree Health	\$215.40	\$175.32

Savings

With current enrollment figures, staff projects a savings of approximately \$8,300 for the 2006 calendar year with acceptance of this quote.

BOARD OF DIRECTORS REPORT

AGENDA DATE: November 22, 2005

AGENDA ITEM #: 8

DEPARTMENT: Transit Development

TYPE: Action Item

PREPARED BY: David Damiano

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Isla Vista Bus Stop Shelters

RECOMMENDATION:

At the request of the Isla Vista Redevelopment Board, the Santa Barbara Metropolitan Transit District Board will make a finding that there is no reasonable means to finance the construction of two bus stop shelters in Isla Vista.

DISCUSSION:

Last year the IVPAC presented a list of projects to the Isla Vista Redevelopment Agency one of which was enhancements to two MTD bus stops. MTD has been working closely with the IVPAC to assist them in planning and design for this request.

California Redevelopment Law requires that prior to the Redevelopment Agency paying the cost of public improvements by other public entities, that other public entity (MTD) must make a finding that no other feasible means of financing the project exists.

The \$30,000 cost of fabrication and construction of two bus stop shelters in Isla Vista exceeds the FY 05/06 Santa Barbara Metropolitan Transit District's Passenger Facilities expenditure plan. The Santa Barbara Metropolitan Transit District's Passenger Facilities budget is fully committed to other equally important community facilities.

The Isla Vista Redevelopment Agency is willing to fund the proposed project if MTD has no other feasible means of funding the project. This will allow the Santa Barbara Metropolitan Transit District to preserve its existing funding for transit service operations.

AGREEMENT BETWEEN CALIFORNIA DEPARTMENT OF TRANSPORTATION
AND SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
FOR SUBSIDIZED TRANSIT TRANSFER PASSES

THIS AGREEMENT (hereinafter Agreement) is made and entered into effective this 1st day of January, 2006, by and between the California Department of Transportation, (hereinafter DEPARTMENT), and the Santa Barbara Metropolitan Transit District, (hereinafter AUTHORITY).

1. PURPOSE

The purpose of the Agreement is to set forth the duties and liabilities of each party regarding the establishment and operation of the Transit Transfer Pass Program.

2. TERM

This Agreement, effective upon the date first set forth above, shall extend from that effective date on a year-to-year basis until the earliest of the date this Agreement is terminated for convenience or breach as provided for in Articles 8 and 9 below, or its expiration on December 31, 2007, unless extended by Amendment.

3. TRANSIT TRANSFER PASS

The Transit Transfer Pass, hereinafter referred to as "Pass", shall consist of a formatted document mutually approved by the parties hereto, initially as shown in the sample appended hereto as Exhibit A and incorporated herein by this reference. Each Pass will be valid for a one-way trip, including any AUTHORITY issued transfer of a type regularly available to AUTHORITY paying passengers on AUTHORITY's fixed routes. A maximum of two one-way Passes can be distributed to each DEPARTMENT passenger. Each Pass will include reference to AUTHORITY, either by use of a logo or AUTHORITY's name and a serial number on each Pass. The Pass is valid for up to and through the day following issuance. The conductor will punch out the month and day following the date of travel and issuance of the Pass. Each Pass will include a calendar, in punch-out form, to be used for validation purposes by the issuing Amtrak train conductor. Changes to the Pass format and content are subject to the prior mutual approval of DEPARTMENT and AUTHORITY.

4. SCOPE OF TRANSIT SERVICES

Amtrak train conductors will provide the Pass to all requesting Surfliner Corridor passengers. AUTHORITY agrees to allow each holder of a valid Pass to ride its local fixed routes for one Trip, commencing on that day of issuance as validated by the Amtrak conductor. AUTHORITY may unilaterally, and without notice or liability to DEPARTMENT, institute changes in the schedule, frequency, or routing of its local fixed routes and DEPARTMENT shall not be entitled to any credit or cost savings associated with such changes.

5. ISSUANCE OF PASSES

- A. By no later than January 1, 2006, DEPARTMENT will initiate implementation of the Transit Transfer Pass Program for Surfliner Corridor participants (Program), the consistent terms and conditions of which are incorporated herein by this reference.
- B. DEPARTMENT will authorize Amtrak to supply Passes for issuance to DEPARTMENT passengers at no cost to AUTHORITY. Amtrak conductors will issue two one-way Passes marked with the correct validation date to requesting passengers. Each Pass will be valid for one one-way trip on AUTHORITY's local fixed routes for the valid period of time as shown on that Pass. One Pass entitles the holder to an outbound trip and the other Pass entitles the holder to an inbound (return) trip.

6. COMPENSATION

- A. DEPARTMENT will reimburse AUTHORITY on a quarterly basis for the fare value of the Passes using the fare structure identified in Exhibit B to this Agreement, appended hereto and incorporated herein by this reference.
- B. The parties will review the fares set forth in Exhibit B within 30 days of any AUTHORITY change in its District system fares identified herein and will either adjust the fares by an amendment to said Exhibit or terminate the Agreement.
- C. AUTHORITY shall bear no cost or liability under this Agreement unless expressly set forth herein consistent with appropriated funding.

7. METHOD OF PAYMENT

- A. AUTHORITY shall invoice DEPARTMENT quarterly in arrears. Upon receipt of an acceptable invoice, DEPARTMENT will pay AUTHORITY's invoice within 30 days from the date of receipt of each such AUTHORITY invoice.
- B. An invoice will be deemed to be acceptable by DEPARTMENT within five days of receipt of said invoice by DEPARTMENT unless notification is provided by DEPARTMENT to AUTHORITY within these five days stating the amount of disputed charges, detailing the reasons for the disputed charges, and the actions that DEPARTMENT considers necessary to resolve the disputed invoice amount.
- C. Each quarterly invoice from AUTHORITY to DEPARTMENT will include the quarterly ridership data by month for all Passes used on the local fixed routes and the corresponding fare structure identified in Exhibit B to this Agreement. If DEPARTMENT fails to compensate AUTHORITY within the time period provided, AUTHORITY may refuse to accept Passes as valid proof of prepaid fare, notwithstanding the possession by a Pass holder of an unexpired Pass.

8. TERMINATION FOR CONVENIENCE

Any party may give notice of its intent to terminate this Agreement without cause by giving at least 30 calendar days advance written notice to the other parties. The termination shall be effective as to all parties on the first day of the month following the 30-day notice period. DEPARTMENT shall pay AUTHORITY for all valid Passes issued up to the effective date of the termination when processed by

AUTHORITY in accordance with the terms of this Agreement following the effective date of termination (that last date for processing a pass with be on the one year anniversary of its issuance).

9. CANCELLATION FOR BREACH

Should any party fail to perform its obligations in accordance with the terms of this Agreement, the other party shall have the right to cancel this Agreement for cause by giving written notice specifying the basis of the breach. The notice shall provide the other party with 10 calendar days within which to cure the breach. If the breach is not cured with said 10 calendar days, then this Agreement shall terminate as to all parties upon the end of said time period.

10. CONTINUATION OF AGREEMENT PROVISIONS

The termination or cancellation of this Agreement under the provisions of Articles 8 or 9 shall not terminate those portions of this Agreement related to the payment of monies owed by one party to another or the indemnification provisions of Article 12 for actions which occurred prior to the termination or cancellation of this Agreement.

11. THIRD PARTY BENEFICIARY

Nothing herein shall create and nothing herein shall establish a standard of care for, or create any rights in, any person not a party to this Agreement.

12. INDEMNIFICATION

Each signatory party agrees, by execution of this Agreement, to defend indemnify and hold harmless the other parties and their directors, employees and agents, and each and every one of them, from and against all actions, damages, claims, losses, or expenses of every type and description to which those parties may be subject or put to by reason of, or as a result of, active negligence or willful misconduct by the indemnifying party in its administration of the Transit Transfer Pass Program and this Agreement.

13. RELATIONSHIP BETWEEN THE PARTIES

Nothing in this Agreement is intended to create, and nothing herein shall be considered as creating any partnership, joint venture or agency relationship between the parties. Parties to this Agreement understand and acknowledge that this Agreement is not a contract of employment. Each party shall be liable for any workers' compensation or any other benefits accruing under Federal or State laws for acts of any employee or employees employed by that party in connection with this Agreement and each party agrees to provide workers' compensation for their own employees in accordance with State law.

14. NONWAIVER

No waiver of any breach of any term of condition of this Agreement shall be construed to be a waiver for any successive breach of the same or any other term or condition of this Agreement. No delay in enforcing any legal right pursuant to this Agreement shall affect in any way its right to elect and attempt to enforce a right

under this Agreement. No election to enforce any right or remedy which a party may have shall affect its right to elect and enforce any other right or remedy which it may have either simultaneously or subsequently.

15. MODIFICATION

No waiver, alteration, modification, termination or cancellation of this Agreement shall be valid unless made in writing and signed by the authorized parties hereto.

16. NOTICES

All notices and other communications under this Agreement shall be in writing and shall be deemed to have been duly given (i) on the date of delivery, if delivered personally to the party to whom notice is given, or if made by telecopy directed to the party to whom notice is to be given at the telecopy number listed, or (ii) at the earlier of actual receipt or the second business day following deposit in the United States mail, postage prepaid. Notices and other communications shall be directed to the parties at the address shown below. A party may change the person designated to receive notice, telecopy number, or address from time to time by giving notice to the other party in accordance with the procedures set forth in this Article 16.

AUTHORITY: Sherrie Fisher
General Manager
Santa Barbara Metropolitan Transit District
550 Olive Street
Santa Barbara, CA 93101
Phone: (805) 963-3364
FAX: (805) 962-4794

DEPARTMENT: William Bronte, Acting Chief
Division of Rail
California Department of Transportation
1120 "N" Street, Mail Station 74
Sacramento, CA 95814
Phone: (916) 654-6542
FAX: (916) 653-4565

17. GOVERNING AUTHORITY

The interpretation and enforcement of this Agreement shall be governed by the laws of the State of California, the State in which this Agreement was executed, without regard to choice of law principles. The parties agree to submit any dispute arising under this Agreement to a court of competent jurisdiction located in San Luis Obispo, California.

18. SEVERABILITY

If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in full force and effect.

19. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

20. CAPTIONS

The headings or captions to the Articles of this Agreement are not a part hereof and shall have no effect upon the construction or interpretation of any part of this Agreement.

21. INTEGRATION

This Agreement embodies the entire agreement of the parties in relation to the scope of services herein and no other agreement or understanding, verbal or otherwise, exists between the parties.

22. STATE FUND LIMIT

The total of all State reimbursements or payments obligated and encumbered under this Agreement shall not exceed TWO THOUSAND AND NO DOLLARS (\$2,000.00) per year.

IN WITNESS WHEREOF THE PARTIES ENTERED INTO THIS agreement on the day and year first hereinabove appearing.

ACCEPTED AND AGREED THIS

1st day of January, 2006

METROPOLITAN TRANSIT DISTRICT

By: _____
Sherrie Fisher
General Manager

CALIFORNIA DEPARTMENT OF
TRANSPORTATION
DIVISION OF RAIL

APPROVED AS TO FORM
Department Attorney

By: _____
William D. Bronte
Acting Chief
Division of Rail

By: _____
William B. Bassett
Attorney
Legal Division

NATIONAL RAILROAD PASSENGER
CORPORATION

By: _____
Gil Mallery
Vice President
Strategic Planning and
Contract Administration

Exhibit A
TRANSIT TRANSFER PASS

(Artwork Pending)

Exhibit B

FARE STRUCTURE FOR REIMBURSEMENT OF TRANSIT TRANSFER PASS

AGREEMENT BETWEEN
CALIFORNIA DEPARTMENT OF TRANSPORTATION AND SANTA BARBARA
METROPOLITAN TRANSIT DISTRICT

The DEPARTMENT will reimburse AUTHORITY at the rate of \$1.00 per transfer for each Pass collected by AUTHORITY. This rate is the general passenger fare used for all DEPARTMENT/AUTHORITY service.

BOARD OF DIRECTORS REPORT

AGENDA DATE: 11/22/05

AGENDA ITEM #: 9

DEPARTMENT: Strategic Planning & Compliance **TYPE:** Action Item

PREPARED BY: Steve Maas

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Amtrak / MTD Transfer Pass Program

RECOMMENDATION:

Authorize General Manager Fisher to enter into an Agreement with the California Department of Transportation (Caltrans) regarding Amtrak transfers to MTD.

DISCUSSION:

Caltrans, along with its partner Amtrak, encourages train passengers to ride public transportation in their destination city. In order to provide a smooth transition from train to local bus, Caltrans sponsors a Transit Transfer Pass Program. Train passengers receive a transit pass good for two one-way trips on the local bus service prior to departing the train. The local transit agency receives reimbursement from Caltrans at the rate of \$1.00 per ride for passes used by the train passengers.

Amtrak conductors validate and provide the transit pass to the train passenger upon request. Caltrans will reimburse the transit agency for a pass used up to one year from the date of issuance. The local transit agency driver collects the pass from the train passenger, and the transit agency submits the pass to Caltrans for reimbursement. Caltrans will enter into an Agreement with any local transit agency that is willing to participate in this program. The Agreement is usually for two years from start date, and may be terminated before the expiration date by mutual agreement of both parties.

Staff believes that the program demonstrates MTD's commitment to a fully-integrated public transit system, and that the program will attract a small number of users to MTD service. At the rate of \$1.00 per ride (paid to MTD by Caltrans), the fare is equal to the discounted 10-ride adult pass. MTD will incur some administrative expense in collecting and returning the passes to Caltrans for reimbursement.

Several details remain to be worked out internally, and will be addressed before program implementation. These include the method of accounting for the rides in the farebox, the internal process for capturing and managing the passes, and the responsibility for administering the program

A draft Agreement between Caltrans and MTD will be provided prior to the Board meeting.



For Information Contact:
David Damiano
Manager of Transit Development & Community Relations
550 Olive Street
Santa Barbara, CA 93101
(805) 963-3364
ddamiano@sbmtd.gov

FOR IMMEDIATE RELEASE

November 18, 2005

MTD Introduces the New Mobility Pass

The Santa Barbara Metropolitan Transit District (MTD) Board of Directors will celebrate the introduction of the new *Mobility Pass* with a presentation of David Kremer's first *Mobility Pass*.

MTD administrative offices

550 Olive Street, Santa Barbara, CA – Tuesday, November 22nd at 10:30 am

In March of 2005 David Kremer attended an MTD Board of Directors meeting and delivered a speech, which addressed his concern with the *Disabled Pass*, a pass that was distributed to persons with Disabilities. At David's request, a name change was initiated and a subsequent naming contest ensued. Members of the community were encouraged to submit a new name for the former *Disabled Pass*. After review by a committee composed of a broad cross section of the community, the *Mobility Pass* was selected. The *Mobility Pass* was a submission from Petra Lowen from the Independent living Resource Center.

MTD serves approximately 52 square miles in the southern area of Santa Barbara County, between the Ventura County border to the east and Winchester Canyon at the western edge of Goleta. The District encompasses the communities of Santa Barbara, Goleta, Carpinteria, Montecito, Summerland and Isla Vista. A service expansion to the Santa Ynez Valley was implemented in March of 2005.

MTD, with its focus on passenger service, provides a reliable, safe, comfortable means of mobility to those who lack other transportation, including students, the elderly and individuals with disabilities who have access to bus stops. MTD also provides an attractive transportation option for commuters and shoppers who may otherwise drive a car.

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To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 11/18/05
Subject: Administrative Update

On Wednesday evening, November 9th, the **Enhanced Transit Subcommittee** of the City of Santa Barbara passed four motions. These motions included enhancing peak hour service on the Lines 1-2 to 10 minute headways (using funding currently set aside for MyRide), enhancing peak hour service on the Lines 6-11 to 10 minute headways (if other agencies such as the City of Goleta, County, and/or UCSB participate), and increasing service on the Line 3 to 20 minute headways all day. The other motion involved recommendations to the planning commission on how to assist MTD in the future. These motions will now be carried forward to the City's Transportation and Circulation Committee, Planning Commission, and Downtown Parking Committee. From those committees, a recommendation will be forwarded to city council.

SBCAG board members discussed **Measure D expenditure plan** at length Thursday's morning meeting. A number of ideas were discussed with various degrees of agreement. A copy of the tape is available if you would like to watch it. The next step will be discussed at our board meeting.

Board Member Brian Fahnstock joined staff at a **regional transportation meeting** in Ventura on Friday morning. This meeting was initiated by the regional alliance of chamber of commerce to discuss transportation issues in Ventura and Santa Barbara County.

To qualify for MTD-subsidized paratransit service under the Americans with Disabilities Act (ADA), **a potential passenger must apply with Easy Lift.** (Immediate temporary access to service is always offered while the review is completed.) Easy Lift staff then makes a recommendation to be further reviewed by MTD's Compliance Officer, Steve Maas. Generally, the continued paratransit service is authorized and a letter is mailed out informing the passenger.

Service is refused only if the passenger is able to ride MTD regular service for all of the passengers' trips, or does not meet the MTD service area geographically. There are times when a passenger may receive a partial authorization due to lack of accessible bus stops for some trips.

If a passenger has not been authorized to continue using Easy Lift, an appeals process is in place. Staff is in the process of revising this appeals process to include a member of Independent Living Resource Center (ILRC). This policy will be brought to the board at a meeting in the near future seeking your authorization.

A **new policy** is being designed for MTD service allowing **Segways** (electric-powered transportation devices) to be brought onto MTD buses **if, and only if**, a

disabled passenger is using the Segway as a mobility device. The FTA has mandated this change under the ADA. The operations department is working on guidelines for tying these devices down for safety reasons.

The press will join us at 10:30 on Tuesday to recognize the new **“Mobility” pass** now available for passengers with disabilities. **David Kremer** will be honored for his mobilization of this effort.

The Development department has distributed an **updated Routes & Schedules Guide**, which includes new schedule enhancements. Some of the enhancements will continue to improve MTD’s on-time performance. The Lines 6 and 11 now have more precise spacing to facilitate true 15-minute frequencies every day of the week and during all hours of operation. Additionally, the lines 15x and 24x had some minor adjustments to better accommodate the loads during peak hours.

An **action item** is on the agenda seeking the board’s determination that it is appropriate for the Redevelopment Agency in Isla Vista to use funding to provide two shelters. Funding for these shelters is not available in MTD’s budget, but is possible through the work of IV-PAC, Santa Barbara County, and MTD staff.

In November and December, **additional Seaside Shuttle, Line 20, and Line 21x** individualized marketing will take place in Carpinteria. In November the marketing team will host an event outside of the VONS grocery store, and in December a class will be held for the residents of Shepard’s Place.

Staff is completing its response to SBCAG relating to the **Clean Air Express**. The draft document will be brought to the Finance committee prior to release.

The Marketing department continues their **individualized marketing efforts** with Sarah Herbold making several presentations throughout our service area. A visit was made to Hotel Oceana to participate in a staff meeting. Sarah took this opportunity to educate the staff on the Downtown Waterfront Shuttle and all of the valuable services MTD offers to the community. Subsequent presentations are planned for The Santa Barbara Inn, Hotel Santa Barbara, and the Best Western on Cabrillo.

On Wednesday, November 16th Sarah joined the parking staff of the City of Santa Barbara in front of Border’s Bookstore on State Street. Parking staff was distributing *My Ride* passes and Sarah was on hand to **educate new pass holders** on the most efficient way to navigate MTD’s system.

On October 26th, MTD was present at the **UCSB Sustainability Day** with a booth that featured banners, system map, schedule guides, rack cards, and water bottles. Approximately 20 faculty and students stopped by with specific trip planning questions. On November 7th, MTD was present at the SBCC *Sustainability Day* and a booth with the same amenities as UCSB was on display. However, a much greater interest in transit was experienced at SBCC with approximately 150 students and faculty stopping by for information.

Nick DiNapoli has given notice that he will be leaving MTD for a new position with Citrix. We have been pleased to have Nick with us these past two years; interviews are already in process for replacing this important position.

The **Vandalism Prevention Program** is once again in full swing with presentations being given at junior high PTA meetings including La Colina Junior High, La Cumbre Junior High, and Goleta Valley Junior High.

The maintenance department reports that they have been disappointed with the ongoing need to remove **graffiti** from windows and bus seats.

The **procurement for battery-electric buses** is progressing. A pre-bid meeting took place last week; questions from prospective bidders were due on the 18th. Final proposals are due in mid December.

Staff anticipates a final decision by San Joaquin Regional Transit regarding the **Hybrid Diesel-Electric bus procurement** this month. A recommendation should be ready for presentation to the MTD Board in mid December.

Staff is in the process of completing its fact gathering for the upcoming **bus rehabilitation procurement**. This project is required by California Air Resources Board (CARB) rules and includes retrofit of currently owned vehicles to allow for the purchase of the new Hybrid Diesel-Electric buses.

A procurement for a new service vehicle for the bus stop maintenance program is scheduled for December. The **procurement for a replacement tow-truck** is scheduled for March.

MTD received three proposals relating to the **Transit Technical Consultant** request for qualifications. Staff will conduct phone interviews with the bidders and submit a recommendation by the end of the month for a December board meeting.

Staff is preparing a request for qualifications for a facilitator to lead **MTD's "Visioning"** process later this year. The procurement is scheduled to commence in December with an award projected by late January early February. The board will be asked for input at the first December board meeting.

Background checks are in process for candidates for two staff openings.

The risk department is preparing **award lists for employees with excellent safety and attendance records**. These awards will be presented at the family holiday party.

The completion of MTD's **United Way** campaign (led this year by Sarah Herbold) culminated in an ice cream social for all employees at noon Thursday.

Workers' compensation reserves are on the decline. A detailed report will be available after the end of the calendar year. John Lamoutte (defense attorney for workers' compensation claims with the firm of Tobin Lucks) and Workers Compensation Administration (new Third Party Administrators) have proven to be a very effective team.

Finance staff has completed **October financials** and is meeting with department managers to prepare for the mid-year budget revision requests.

Finance staff is working with the **Brooks Institute** to implement their student bus pass program.

The **UCSB** staff and faculty pass program is performing well. Ridership has increased each month since its inception in May.

Sharon Green, a member to the Finance department has submitted her letter of resignation. We wish her well and will begin the process of finding a replacement.

All MTD drivers and supervisors participated in training classes (**VTT**) last week including bike and bus interactions (led by Traffic Solutions staff Ericka Lindemann). This was an excellent presentation and was well received by drivers. Other specific safety issues were reviewed carefully. Training meetings were also held for supervisors and transit center advisors.

The driver **bid process** is complete and implemented on Monday, November 21st. This bid reduced the number of driver runs by 5, by creating fewer runs with more pay on each run. This is effective in reducing unscheduled overtime and the need for drivers to work on their bid day off. It also aids in recruitment as runs offer more pay to individual drivers (including newer drivers).

New driver Raulito Bautista began a regular driver shift after he passing the DMV driving test.

Two **new drivers begin training** on November 21st (They are Lyle Dean and Oceania Connelly). One additional driver position is available. Recruitment continues.

A **holiday schedule** will be provided to you at the November 22nd board meeting. It will keep you informed of the bus service as well as open/closed days for the office and Transit Center. The general rule of thumb is that if the bus service is weekday, the office is open. If the bus service is at the Saturday or Sunday level, the office is closed. (There may be staff members present who have volunteered to work on projects and will then have alternate days off for the holiday.)